

PUEBLO CITY-COUNTY LIBRARY DISTRICT
VOLUNTEER APPLICATION

Please return to: Volunteer Coordinator,
100 E. Abriendo Ave., Pueblo, CO. 81004-4232

Please print clearly and complete all sections. Applicants must be at least 18 years of age.

NAME: Risa Williams DATE: 1/03/2018

ADDRESS: 175 Regency Blvd CITY: Pueblo STATE: CO ZIP: 81005

HOW LONG AT ADDRESS 16 years

LIST PREVIOUS ADDRESS(ES) IF NOT LONGER THAN 7 YEARS

HOME PHONE: ⁽⁷¹⁹⁾ 406-6746 WORK PHONE: ⁽⁷¹⁹⁾ 584-0252 EMAIL: risalwms@gmail.com

EDUCATION:

- Elementary Certificate Master's Degree
 Middle School Associate's Degree PhD
 High School Bachelor's Degree Other some graduate course work

SPECIAL QUALIFICATIONS OR SKILLS: Basic experience with training and development with individuals and small group settings. Basic proficiency with the Spanish language.

WORK EXPERIENCE:

Last or present position: (Board of Water Works)

Employer Pueblo Water Position Benefits Specialist City & State Pueblo, CO

Previous position:

Employer Kelly Services Position Supervisor City & State Pueblo, CO

REFERENCES:

Name Kathy Ercul Phone (719) 584-0455 Relationship CO-worker

Name Cecilia Cawley Phone (719) 584-0251 Relationship CO-worker

Name Danielle Vigil Phone (719) 584-0253 Relationship CO-worker

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE: No

If yes please explain _____

IN CASE OF EMERGENCY PLEASE CONTACT: Janese Jones

PHONE: (719) 994-0869 RELATIONSHIP: Friend & neighbor

AVAILABILITY: Library hours are M-Th 9 am-9 pm, Fri & Sat 9 am-6 pm and Sun(Rawlings only) 1 pm-5 pm

Please check the days and times you are available to volunteer:

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
9am-1pm							
1pm-5pm						✓	
5pm-9pm				✓			

How many hours are you interested in volunteering? 2-4 max per week / per month

How long do you wish to volunteer at the library?

- Less than a month 3-6 months More than six months For special events

Library Location Preference (check all that apply)

- Rawlings Lamb Barkman Pueblo West Other _____

- Greenhorn Valley Giodone Patrick Lucero Homebound

What type of work would you enjoy doing at the library? I'm interested in working with the adult literacy program.

Please sign below when you have read and understood all statements.

I certify that all statements made in this volunteer application are true and correct, and have been given voluntarily. I understand that this information may be disclosed to any party with legal and proper interest, and I release Pueblo City-County Library District from any liability for supplying such information.

I understand that the Pueblo City-County Library District reserves the right to screen volunteers and will not accept as a volunteer anyone who would jeopardize any aspect of library service or safety of library staff and patrons.

I understand that if I miss my scheduled date and time of service without prior notification, my volunteer opportunity may be terminated.

I understand that I will not be paid for my services as a volunteer and I am giving my time freely to the Pueblo City-County Library District.

I understand that by volunteering, I am not guaranteed any special consideration for any future permanent job positions with the Pueblo City-County Library District.

APPLICANT SIGNATURE: Risa Williams DATE: 1/03/2018

LIBRARY OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____ INTERVIEW DATE: _____

INTERVIEW COMMENTS: _____

VOLUNTEER ASSIGNMENT: _____