

**PUEBLO CITY-COUNTY LIBRARY DISTRICT**  
**VOLUNTEER APPLICATION**

Please return to: Volunteer Coordinator,  
100 E. Abriendo Ave., Pueblo, CO. 81004-4232

Please print clearly and complete all sections. Applicants must be at least 18 years of age.

NAME: NOEL MELVIN DATE: 4-10-18

ADDRESS: 608 E CORONA AVE CITY: Pueblo STATE: CO ZIP: 81004

HOW LONG AT ADDRESS 1 YEAR

LIST PREVIOUS ADDRESS(ES) IF NOT LONGER THAN 7 YEARS

3372 Spinning wheel CT  
MUSCATINE, IA 527101

HOME PHONE: 719-415-0826 WORK PHONE: \_\_\_\_\_ EMAIL: JosephMATELX@gmail.com

**EDUCATION:**

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Elementary    | <input type="checkbox"/> Certificate        | <input type="checkbox"/> Master's Degree |
| <input checked="" type="checkbox"/> Middle School | <input type="checkbox"/> Associate's Degree | <input type="checkbox"/> PhD             |
| <input checked="" type="checkbox"/> High School   | <input type="checkbox"/> Bachelor's Degree  | <input type="checkbox"/> Other           |

SPECIAL QUALIFICATIONS OR SKILLS: \_\_\_\_\_

**WORK EXPERIENCE:**

Last or present position:

Employer MCDONALD'S Position GUEST HOST City & State Pueblo, CO

~~Previous position:~~ CURRENT (2nd job)

Employer Ruby TUESDAY Position SERVER City & State Pueblo, CO

**REFERENCES:**

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE: DWI in 2012

If yes please explain \_\_\_\_\_

IN CASE OF EMERGENCY PLEASE CONTACT: Derek MELVIN

PHONE: 719-248-9391 RELATIONSHIP: HUSBAND

**AVAILABILITY:** Library hours are M-Th 9 am-9 pm, Fri & Sat 9 am-6 pm and Sun(Rawlings only) 1 pm-5 pm

Please check the days and times you are available to volunteer:

|         | Mon. | Tues. | Wed. | Thurs. | Fri. | Sat. | Sun. |
|---------|------|-------|------|--------|------|------|------|
| 9am-1pm |      |       | ✓    | ✓      |      |      |      |
| 1pm-5pm |      |       | ✓    | ✓      |      |      |      |
| 5pm-9pm |      |       | ✓    | ✓      |      |      |      |

How many hours are you interested in volunteering? 25 per week per month

How long do you wish to volunteer at the library?

Less than a month    3-6 months    More than six months    For special events

Library Location Preference (check all that apply)

Rawlings    Lamb    Barkman    Pueblo West    Other \_\_\_\_\_

Greenhorn Valley    Giodone    Patrick Lucero    Homebound

What type of work would you enjoy doing at the library? \_\_\_\_\_

• CUSTOMER SERVICE

• CLEANING

• OPEN ♫

• ORGANIZING BOOKS

**Please sign below when you have read and understood all statements.**

I certify that all statements made in this volunteer application are true and correct, and have been given voluntarily. I understand that this information may be disclosed to any party with legal and proper interest, and I release Pueblo City-County Library District from any liability for supplying such information.

I understand that the Pueblo City-County Library District reserves the right to screen volunteers and will not accept as a volunteer anyone who would jeopardize any aspect of library service or safety of library staff and patrons.

I understand that if I miss my scheduled date and time of service without prior notification, my volunteer opportunity may be terminated.

I understand that I will not be paid for my services as a volunteer and I am giving my time freely to the Pueblo City-County Library District.

I understand that by volunteering, I am not guaranteed any special consideration for any future permanent job positions with the Pueblo City-County Library District.

**APPLICANT SIGNATURE:** [Signature]      **DATE:** 4-18-18

**LIBRARY OFFICE USE ONLY**

DATE APPLICATION RECEIVED: \_\_\_\_\_ INTERVIEW DATE: \_\_\_\_\_

INTERVIEW COMMENTS: \_\_\_\_\_

VOLUNTEER ASSIGNMENT: \_\_\_\_\_