



PUEBLO CITY-COUNTY LIBRARY DISTRICT VOLUNTEER APPLICATION

Please return to: Volunteer Coordinator,
100 E. Abriendo Ave., Pueblo, CO. 81004-4232

Please print clearly and complete all sections. Applicants must be at least 18 years of age.

NAME: Deborah Joy Kelly "Debi" DATE: 5-11-16

ADDRESS: 999 Fontino Bl. #225 CITY: Pueblo STATE: Co ZIP: 81008

HOME PHONE: (719) 248-0487 WORK PHONE: N/A EMAIL: debi.kelly2@gmail.com

EDUCATION:

- Elementary Certificate Teaching - Pueblo Community College Master's Degree _____
- Middle School Associate's Degree Business Admin PhD _____
- High School Bachelor's Degree Business Mgmt. Other A.S. Dietetics

SPECIAL QUALIFICATIONS OR SKILLS: computer skills, strong customer service skills, cashier, teaching, multi tasker, team player, type 40 wpm, 10 key touch, love children people. Reliable, loyal-trustworthy, mature, love to read, detail oriented, tidy, organized

WORK EXPERIENCE:

Last or present position:

Employer Career Horizons Position clerical City & State Pueblo, Co

Previous position:

Employer Sears Position Cashier City & State Pueblo, Co

REFERENCES:

Name Allen Beaf Phone (719) 225-0761 Relationship Former Supervisor

Name Downa DeKellis Phone (719) 248-0834 Relationship Former Supervisor

Name Mary Herrera Phone (719) 549-9931 Relationship Former HR Director

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE: No

If yes please explain _____

IN CASE OF EMERGENCY PLEASE CONTACT: Becky Kelly
PHONE: (719) 252-0364 RELATIONSHIP: daughter

AVAILABILITY: Library hours are M-Th 9 am-9 pm, Fri & Sat 9 am-6 pm and Sun(Rawlings only) 1 pm-5 pm

Please check the days and times you are available to volunteer:

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
9am-1pm							
1pm-5pm	✓	✓	✓	✓	✓	✓	✗
5pm-9pm							✗

How many hours are you interested in volunteering? 8-10 per week / per month

How long do you wish to volunteer at the library?

- Less than a month 3-6 months More than six months For special events

Library Location Preference (check all that apply)

- Rawlings Lamb Barkman Pueblo West Other YMCA
- Greenhorn Valley Giodone Patrick Lucero Homebound

What type of work would you enjoy doing at the library? Filing, research, any
would like to transition into part time employment
for one of the library locations.

Please sign below when you have read and understood all statements.

I certify that all statements made in this volunteer application are true and correct, and have been given voluntarily. I understand that this information may be disclosed to any party with legal and proper interest, and I release Pueblo City-County Library District from any liability for supplying such information.

I understand that the Pueblo City-County Library District reserves the right to screen volunteers and will not accept as a volunteer anyone who would jeopardize any aspect of library service or safety of library staff and patrons.

I understand that if I miss my scheduled date and time of service without prior notification, my volunteer opportunity may be terminated.

I understand that I will not be paid for my services as a volunteer and I am giving my time freely to the Pueblo City-County Library District.

I understand that by volunteering, I am not guaranteed any special consideration for any future permanent job positions with the Pueblo City-County Library District.

APPLICANT SIGNATURE: Dawn Keely **DATE:** 5-11-16

LIBRARY OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____ INTERVIEW DATE: _____

INTERVIEW COMMENTS: _____

VOLUNTEER ASSIGNMENT: _____