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**PCCLD MAKER RULES AGREEMENT**

 The Pueblo City-County Library District (PCCLD) provides maker programs and activities that offer “learning by doing” opportunities using tools, materials, equipment and maker spaces at various libraries and other locations throughout the district. Adult participants and guardians (age 18 or older) may partake in maker programs and activities after signing the **PCCLD Maker Rules Agreement**, and the **Maker Participant Agreement and Waiver**, which will remain in effect throughout the calendar year for all maker events in which they participate. Minors must have the **PCCLD Maker Rules Agreement**, and the **Maker Participant Agreement and Waiver** signed by a parent or legal guardian on their behalf prior to participating in each maker program or event in which they participate.

**PCCLD MAKER RULES**

1. **The participant agrees to maintain a safe work area.**
	1. Read all instructions thoroughly before using maker equipment and supplies.
	2. Follow instructions specifically and ask staff for help if needed.
	3. Keep area free from debris and clutter while working.
	4. Clean up skills immediately; ask staff for assistance if needed.
	5. Return tools to their roper storage area when not in use.
	6. Shut off and unplug equipment when you are finished using them.
	7. Clean up area when finished worked including allowing hot items to cool before moving them.
	8. Notify staff of all safety hazards, equipment failures or concerns immediately.
2. **The participant agrees to wear proper attire and safety equipment.**
	1. Tie back long hair.
	2. Remove dangling jewelry, ties and/or scarves.
	3. Wear appropriate clothing for the activity being performed, keeping in mind it may get stained or damaged during the activity.
	4. Use recommended safety gear for the activity being performed including safety glasses, gloves, helmets, aprons, pot holders, tongs or other safety equipment.
3. **The participant agrees to adhere to safe and ethical behaviors.**
	1. Stay focused. Do not distract others or let yourself be distracted while using maker equipment or tools.
	2. Supervise minors. It is required that children who are accompanying an adult participant be supervised by a parent or guardian at all times in the Maker Space. Failure to do so, may result in being asked to leave the activity.
	3. Some maker activities may require a parent or guardian to be present to supervise the activities of participants who are minors and who do not have sufficient skills to participate alone. This shall be determined solely by the library staff person or instructor overseeing the activity.
	4. Participants agree to comply with all copyright laws and licensing agreements.
	5. Participants agree to comply with all PCCLD policies and rules of conduct.

**By signing this document, I acknowledge that I have read this Agreement in its entirety and understand it, and agree to all terms and statements contained within it. I understand that this Agreement applies to all PCCLD locations and PCCLD programs which may occur at outside locations. I attest that I am 18 years of age or older and will assume full responsibility for complying with the PCCLD Maker Rules.**

Legal Name (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date of Birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Age\*\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Driver’s License Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*IF PARTICIPANT(S) ARE UNDER THE AGE OF 18, A PARENT OR GUARDIAN MUST COMPLETE AND SIGN THIS SECTION:

In consideration of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Print minor’s name & Age), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_( Print minor’s name & Age), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_( Print minor’s name & Age), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_( Print minor’s name & Age), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_( Print minor’s name & Age), being permitted by PCCLD to participate in the Maker Program /Activity, I further agree to indemnify and hold harmless PCCLD from any and all claims which are brought by, or on behalf of minor, and which are in any way connected with such use or participation by minor.

Parents’ or Guardian’s Name (printed)­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to minor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_