

Steering Committee Meeting Notes
August, 16th 2023

Committee Members Present:

Anthony Rendon, Alisha Cunzio, Rebecca McGhee, Luke Lyons, Debbie Payne, Sandy Hudock, Dave Hayden, Rachel Packard, Lee Vigil, Mary Kratz

Meeting Called to Order 2:00pm

Committee Agenda Items

- Finance- Rebecca
 - Car Vandalism, and security issues in the parking lot. What is being done to address these security concerns?
- User Services- Rebecca
 - Salary Bands in the new wage ranges. 3 tiers of librarian what differentiates these? Master A-C.
- Tech Services- Lee Vigil
 - Keypad changes at Rawlings. When admin codes were changed all door codes were changed. How to keep staff in the loop about this and what about volunteers / Sunday staff?
- 3rd Floor - Alisha Cunzio
 - What should staff do if dealing with abducted, trafficked or patrons in unsafe situations?

Sherri Baca and Terri Daly join the meeting 2:30 pm

- Car vandalism and security issues in Rawling parking lot
 - Sherri is reviewing all of our security measures and working on multiple ways to keep these issues from continuing to happen.
 - Contacted Pueblo Police and is working with them to increase patrols in the area
 - Extra security are patrolling the parking lot more frequently
 - Looking into the possibility of getting more cameras in the parking lot
 - Planning to get environmental sensors in the first floor bathrooms
 - Researching [patrol cart options for parking lots with cameras and flood lights.
- Salary Bands

- Terri explained that Market wages are what determine which position falls into which class.

- Market Wage Compensation Review
 - Went into effect July 31 2023
 - Terri will visit all of the branches to discuss with staff at their staff meetings.
 - New salary ranges are on the Portal under docs.
 - The Library Board approved the retention bonuses which will be awarded August 21st.

- Keypad Changes around Rawlings
 - Sherri will send out global email with code update and Sunday doc will be updated with new information.

- Trafficked, and patrons in unsafe environments
 - Care for our patrons by doing our due diligence in reporting this to the proper authorities to make sure the outcome is good.
 - Work with PIC / Security
 - Call either 911 or the non emergency line
 - Provide Resources
 - Flyers, help lines, information.

- Barkman renovation update - Sherri
 - 10 month construction period - tentative reopening date July 2024
 - Creating 40% more space
 - Exterior improvements
 - Library is empty and contractors will start working in the next couple of weeks
 - 4.4 million estimated cost
 - Outreach and reopening of Barkman
 - Developing beneficial partnerships with local organizations
 - Communication with the local area
 - Coordinated reopening activities - e.g. An Open house

- Conclusion of meeting 3:55pm
 - Next Meeting will be 9-20-2023