| Library Card Type | Description | Expiration [1] | Item Type Limit? [2] | Digital Access | Notes |
|---|---|---|---|---|---|
| **Child** | Under 18 needs Guarantor (parent information) | | | | |
| NONRESMNR | Non-Resident Minor - Outside Pueblo but w/i CO | none | none | yes | |
| RESMINOR | Resident Minor - Lives in Pueblo County | none | none | yes | |
| STUDENT | These are the Connect Ed cards starts with the school abbreviation like D60 or D70 followed by their student ID # | 4 years | currently no because of reading pays, typically 5 books and 1 media | yes | |
| UNVERIFIED | Used for Adults (so that they aren't sent to collections while in this status) and Minors when no address is available, or if items are returned incomplete. (Can also use for new card holders who need to verify address, so they can borrow some items immediately, as OUREG allows no physical items). | 2 months | 2 items | yes | |
| **Adult** | | | | | |
| BINDERY | For items sent out of house for repair, there may still be use from SCMS, not used in normal operation any longer. | | | | |
| COHS | Colorado Online High School | | | | |
| CSUP | CSU Pueblo | | | | |
| GROUP | School, Day Care, Institutions | 1 year | n/a | Yes | from Circ Module 4 - An Organization card is issued to an institution, company, center, establishment or association that is either profit or non-profit, and has more than 5 employees, members, partners, or associates.  Possible eligible institutions include public schools, daycare centers, nursing homes, hospitals, etc.  The Organization must be a legal entity within the boundaries of Pueblo City-County Library District (PCCLD).  Local clubs or social groups are not eligible for this card.  Organization cards expire after one year, and upon expiration an updated application must be submitted.  Privileges may be extended 30 days to allow time to update the application.  All Organization library accounts are created and monitored by the Circulation Manager.  Refer to the end of this module for more details and the application form for Organization accounts. |
| HOMEBOUND | For Homebound customers | | | | |
| ILLINHOUSE | | | | | |
| LIT | Adult Literacy Account | | Yes 8 item limit | Yes | Can only check out Audiobooks, Books, Graphic Novels, Hotspots, Grant Purchase Devices Boardbooks. (All circ for 6 months) |
| LOSTCARD | Use this if someone calls in to report Lost Card, then they must come into library in person with Picture ID to get a replacement card. | | No items | | |
| MEDIATECH | Schoo District Card for digital access only | | No items | Yes | |
| NONRESADLT | Lives outside of Pueblo County but w/i CO | none [3] | none | yes | |

| Library Card Type | Description | Expiration [1] | Item Type Limit? [2] | Digital Access | Notes |
|---|---|---|---|---|---|
| OUREG | Online registration, either in the library or from home | 60 days | 0 | yes | |
| RESADULT | Over 18 lives, works, owns property, or attends school in Pueblo County | none | none | yes | |
| RESERVES | Not used | | | | |
| Self-Registered | Not used | | | | |
| SPECIAL | Circulation uses this for bankrupcies and other times we limit account privileges. | | | | |
| UNIVERS | Was formerly used by CSU-P students | | | | |
| **Staff** | | | | | |
| ADMIN | Previous ILS gave different account privleges. | | | | |
| DISPLAY | For placing items on display | | | | |
| ILL | These items are lent to other libraries | | | | |
| ILLPUBLIC | | | | | |
| LIBRARYUSE | Items used within the library, for storytimes, etc | | | | |
| Library Staff | Previous ILS gave different account privleges. | | | | |
| STAFF | For PCCLD Employees | none | none | yes | |
| SUPERVISOR | Previous ILS gave different account privleges. | | | | |
| TECH | Previous ILS gave different account privleges, this was for tech services. | | | | |
| TRAINING | | | | | |
| **Organization** | | | | | |
| REPAIR | Items sent to RA for disk repair checked out to this | | | | |
| REVIEW | Items missing parts, or requiring a blue form | | | | |
| SIPCHK | | | | | |
| SPECIAL | | | | | |
| STORAGE | | | | | |

[1] I have had patrons come in or call saying that their card had expired. But I haven't figured out what the default expiration date is.
Maybe we can run test cards and capture the information?
Maybe our representative from Koha can get us this information?


[2] Here's the chart with the standard limits for checkouts.  https://www.pueblolibrary.org/about/borrowingrules

[3] I think these expire in something like 30-90 days, but I could be wrong. lll