**Identification Requirements**

In order to protect both individuals and the library’s collection, customers must present valid identification before a library card is issued. Acceptable proof consists of one piece of photo identification that includes the applicant’s name and current address or two pieces of identification containing the applicant’s name and current address.

Acceptable forms of photo identification include:

* Driver’s License (current or expired)
* State issued ID Card
* Employer ID
* Military ID
* School ID
* Passport
* Permanent Resident Card
* Alien Registration Card

Acceptable forms of proof of address\* include:

* Driver’s License (current only)
* Mortgage papers
* Rent receipt
* Phone bill
* Pay stub
* Printed check or deposit slip, imprinted with current address
* Utility bill
* Credit card statement
* Vehicle Registration
* Voter registration card
* Property tax assessment notice
* Mail postmarked within the last 30 days
* Letter from shelter for group home on letterhead

\*Notes

Items that can be self-generated, such as business cards, are not acceptable for address verification.

Proof of PO Box is acceptable. If customer has a PO Box, please record physical address, through proof is not required.

Other forms of photo ID or proof of address can be approved by manager.