|  |  |
| --- | --- |
| download?mid=1_25093_ADPHtEQAALXRSFKWrwCwYxQ4ixc&pid=2&fid=Inbox&inline=1 | Check Request |
|  | **Date:** **Invoice #**  |
| Pay To:**New Vendor- N\_\_ Y\_\_** **Please provide W9 for new vendor** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Date  | Description | Charge to Account | Amount Requested |
|  |  |  |  |
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|  |  |  |  |
| **Special Instructions**:  [ ]  Return check to Requestor |  |  |  |
|  |  | **Please Pay this Amount** |  |

|  |
| --- |
| Check Request prepared by:Approved by:  |

 Pueblo City County Library 100 East Abriendo, Pueblo, CO 81004