**Substitute Training Checklist and Links**

1. Substitute Training Checklist - [Substitute Training Checklist](https://docs.google.com/document/d/1kos73oyIqBDztGDlaDnDVKMCc91NdpPYfnKZ06ocvs0/edit?usp=sharing)
2. Niche Academy for Staff - Instructions

<https://docs.google.com/document/d/1bjItgnIxzpiGYObghh3FkEZPPK9Bry67WQD2EdYqFi8/edit?usp=sharing>

1. Circulation for Subs - Training Notes <https://drive.google.com/file/d/1d0GUqqoF4wy1RlCtmsa-LZOlNkAEZCmR/view?usp=sharing>
2. Issuing Library Cards - Training Notes <https://portal.pueblolibrary.org/sites/default/files/documents/Issuing%20Library%20Cards%20-%20Notes.pdf>
3. Customer Resolution Forms (print 5) <https://portal.pueblolibrary.org/sites/default/files/documents/Customer%20Resolution%20Form.pdf>